

Land Bank Board of Trustees Meeting

March 5th 2024 4pm – Sunflower Conference Room 2nd FL Holliday Bldg.

Attendees:

Jim Reardon, Board Member
Councilman Duncan, Board Member
ShaMecha King Simms, Board Member
Rhiannon Friedman, Board Member
Amanda Stanley, City Attorney

Absent:

Manny Heron, Board Member
Quinn Cole, COT Management Analyst

Approval of Minutes:

Motion – Councilman Duncan
2nd – Mr. Reardon

Demonstration of GIS Land Bank Tool:

Friedman led a virtual overview of the TSG created GIS land bank tool. Noted that this is held offline as there are currently no properties in the land bank. Ms. King Simms asked for some clarification on what layers will be included in the maps that show properties in the land bank. Discussion occurred on the customization of the mapping feature.

Discussion of Annual Report:

Staff shared an example of the annual report currently being used by the City of Pittsburg, KS land bank. Agreement was made that this would provide a good starting point with room for future customization.

Discussion of Example Development Agreements:

Staff shared that sample development agreements had been provided to legal prior to this meeting for initial review and discussion. Development from Pittsburg, Fort Scott, and Columbus, KS. COT Attorney Stanley shared that legal can create a sample development agreement similar to what is used by City of Pittsburg with the understanding that every development will be unique and could require different specific language. Ms. King Simms called out a specific area of the Pittsburg sample Development Agreement on page 4 that speaks to tree removal. Attorney Stanley shared she didn't think that this would something that we would need to specifically add but could be discussed if needed in the future.

Discussion of Future Business:

Friedman shared that conversations have taken place with Code, Fire, Zoning and PD to discuss vacant structures and a list of up to 10 properties will be provided for discussion at the next land bank meeting.

In an effort to look at vacant lots as well planning will provide 5 vacant lots that are considered to be prime for development that the board of trustees can talk through.

4:27pm Councilmember Duncan - Motion to recess into executive session for a period of time not to exceed 10 minutes to discuss the acquisition of real property for various purposes as justified by KSA 75-4319(b)(6). The open meeting will resume in the Sunflower Conference.

Executive Session Ends – 4:33pm

Ms. King Simms asked for a discussion to take place regarding land owned by Cair Paravel Latin School (CPLS) that was recently rezoned for a parking lot addition. Three homes are currently located on the lots. If CPLS was on board is moving the homes to vacant lots somewhere else in the community possible? It was shared that Tennessee Town has moved a home so this could be possible. Friedman shared contact information for McPherson Wrecking that could be used to gain an initial cost estimate.

Discussion and final decision to make the upcoming April 23rd meeting an hour and half to allow for time to talk through proposed parcel options.

Meeting adjourned at 4:42pm