



TECHNICAL ADVISORY COMMITTEE

Call to Order/Opening Business

1. Roll Call
2. Approval of Minutes for March 14, 2024
3. Public Comment

Action Items

1. 2024 UPWP Amendment #1 (Budget Reapportionment: Attached) (Carlton Scroggins)

(Request approval to release for public comment)

Discussion/Non-Action Items

1. Pedestrian Master Plan Update (Carlton Scroggins)

Adjourn



CITY OF TOPEKA
METROPOLITAN TOPEKA PLANNING ORGANIZATION
Technical Advisory Committee (TAC)

MINUTES

March 14, 2024

Voting Members present: Steve Baalman (KDOT); Braxton Copley (COT PWks); Eleanor Matheis (proxy for Ryne Dowling) (KDOT); Rhiannon Friedman (COT Planning & Development); Carlton Scroggins (COT MTPO); (5)

Voting Members absent: Curt Niehaus (SNCO Pwks); Bob Nugent (TMTA); Joni Thadani (SNCO Planning) (3)

City Staff present: Taylor Ricketts-Wolfe & Amanda Tituana-Feijoo (MTPO/Planning)

Others in Attendance: Myron Leinwetter (City of Rossville)

Approval of Minutes for January 11, 2024 - Motion by Ms. Friedman, second by Mr. Copley. APPROVED 5-0-0

Public Comment – NA

Action Item: 2024-2027 TIP-Amendment 1(Carlton Scroggins)

2024-2027 TIP-Amendment #2 (**Attached**) (Carlton Scroggins)

a. **C-5033-01: (Revision) KDOT:** Upgrade traffic signals with protected lefts for RR Crossing and at intersections with left turn bays. Topeka Blvd at 57th, University & Gary Ormsby. Revised fiscal year from 2023 to 2024. No cost change.

b. **KA-7198-01: (Amendment) KDOT:** Resurfacing. I-70: from 0.41 mile west of Urish Road, east to west edge wearing surface of MacVicar Avenue.(70% cost increase)

c. **KA-7239-01: (Amendment) KDOT:** Resurfacing. I-70: from SW 6th Ave, east to .47 mi. east of Croco Road. (73% cost increase)

d. **KA-7240-01: (Amendment) KDOT:** Resurfacing: I-470: in SN CO. from 0.1 mi. West of Martin Dr. east to KTA (350% cost increase)

Mr. Baalman made a motion, second by Mr. Copley (to request approval to release for public comment). APPROVED 5-0-0

Discussion Items:

Raise Grant
TA Grant
Pedestrian Master Plan

With nothing more on the agenda, meeting adjourned at 2:27PM.

TRANSPORTATION
IN MOTION

UPWP **AMENDMENT**

2024

Amendment #1:

Policy Board Date: 4/25/24

Amendment Summary:

- 1) **Update Budget Item Pedestrian Master Plan Update:** Change total budget allocation for the Ped. Master Plan Update from \$125,000 to \$242,000. Consultant submissions exceeded our anticipated estimates, thus necessitating an amendment to increase the budget allocation for this item.



**METROPOLITAN TOPEKA
PLANNING ORGANIZATION**
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2024 Itemized UPWP Budget	UPWP#	*(MPO Total CPG Eligible) Activities- 2.5%	*Comp. Streets 2.5%	Total MPO CPG Costs-(2.5%)
Program Support & Administration	1			
1.1 General Admin.		\$ 36,471		\$ 36,471
1.2 Committee Support		\$ 30,946		\$ 30,946
1.3 UPWP & Budget		\$ 21,958		\$ 21,958
1.4 Training		\$ 4,795		\$ 4,795
MTP	2	\$ 3,468		\$ 3,468
TIP	3	\$ 19,518		\$ 19,518
Public Participation Plan	4	\$ 9,161		\$ 9,161
Corridor and Special Studies	5			\$ -
5.1 Bikeways Activities		\$ 47,605	\$ 1,190	\$ 46,415
5.2 Pedestrian Planning Activities		\$ 30,785	\$ 770	\$ 30,015
5.3 General Studies		\$ 30,496		\$ 30,496
5.4 Performance Measures		\$ 5,417		\$ 5,417
5.5 BCBS MTPO Staff Activities		\$ 9,488	\$ 237	\$ 9,251
Regional ITS Architecture	6	\$ 2,253		\$ 2,253
Transit Planning Activities (TMTA)	7	\$ 63,936	\$ 1,598	\$ 62,338
Transit Planning Activities (COT)		\$ 1,038	\$ 26	\$ 1,012
Consultant Contracts				\$ -
Ped. Plan Consultants		\$ 242,000	\$ 6,050	\$ 235,950
BCBS Grant Planner		\$ 12,625	\$ 316	\$ 12,309
Transit Oriented Development Plan		\$ 190,000	\$ 4,750	\$ 185,250
Direct Non-staff Charges				\$ -
Software License		\$ 10,889		\$ 10,889
Office Supplies/Printing/Advertising		\$ 3,520		\$ 3,520
Staff Conference Costs /Travel		\$ 4,500		\$ 4,500
I.T. Fees		\$ 10,317		\$ 10,317
Tech.Support Group (TSG)		\$ 6,491		\$ 6,491
Topeka Speaks Software		\$ 19,218		\$ 19,218
TOTAL:		\$ 816,894	\$ 14,937	\$ 801,957

*2.5% of the Cost for Complete Streets related projects/activities are reimbursed at 100% as opposed to 80% (BIL change)

CPG & Matching Share	Source Total
Federal Funds (80%)	\$ 653,515
Federal Funds (C.S. 100%)	\$ 14,937
Topeka Cash (Local Match)	\$ 104,003
TMTA Cash (Local Match)	\$ 44,439
Total Expenditures	\$ 816,894

Estimate of 2024 available CPG funds	Source Total
2024 CPG (1st Allocation)	\$ 428,152
2023 Carryover Estimate	\$ 158,899
Total 2024 CPG Estimate	\$ 587,051
2024 CPG funds programmed	\$ 653,515
Unencumbered 2024 funds Estimate	\$ -66,464